

ADDAMS FAMILY MUSICAL CONTRACT

I understand that in accepting my role in the Lake Travis High School Spring Musical, I am making a commitment to the cast and crew to do the following:

Attendance:

1. Rehearsals begin Oct. 26th, 2023 – Jan 31st, 2024. Shows are **Feb. 1st, 2nd, 3rd, & 5th**. We will not be rehearsing during Thanksgiving or Christmas break, however we will ask lead roles about their availability Jan 4th & 5th (these are teacher work days) and Jan 15th (WORKING REHEARSAL AND SITZPROBE).
2. Students listed all conflicts on their audition conflict sheet. This should include doctor appointments, family trips, other school activities, church and **ANYTHING THAT PREVENTS THE STUDENT FROM ATTENDING REHEARSAL**. We only have the one Saturday Rehearsal on January 13th, so please make sure that this date is available.
3. **CONFLICTS DURING TECH WEEK AND DRESS REHEARSALS (Jan 19th - Jan 31st, 2024) WILL NOT BE ACCEPTED AND WILL RESULT IN CONSEQUENCES ON A CASE BY CASE BASIS.**
4. Rehearsals and crew calls are never missed without prior permission. Attend ALL rehearsals for the ENTIRE time unless stated on the conflict sheet.
5. Students are allowed one unexcused absence – an unexcused absence is any absence in which the director has not been given at least 24 hours-notice and does not constitute a medical emergency. Contact your Stage Manager and Mr. Poynor by email or phone. **THIS DOES NOT INCLUDE JANUARY 19TH - JANUARY 31ST.**
6. Students may have 2 EXCUSED absences. The exception is other show conflicts as long as we are told in advance.
7. Absences beyond the one unexcused may result in forfeiting their role or expulsion from the cast and/or crew.
8. Students **MUST NOT** leave the rehearsal at any time without permission or the same consequences as No. 7 may be given.
9. If you have a personal emergency, please contact the Stage Manager. Not all “emergencies” are excused and excused absences will be determined by the director. (Ex. Illness, death in the family... are excused. While “behind on homework” and “needs to babysit” are important, they are not excused. Please make necessary arrangements.)
10. If an emergency makes you late or absent, notify the Stage Manager by email or phone as soon as possible.
11. **Show fee is \$200 – due by Tuesday, November 14th. This fee pays for dinners on the days we feed you (Jan 19th - Feb 2nd and Feb 5th), a show shirt, and any extra costuming needs.** Financial Aid is available, please contact Mr. Poynor.

Rehearsals:

1. Rehearsals and crew calls begin exactly at the time indicated on the callboard. A 4:30pm rehearsal call means that when places are called at exactly 4:30pm, you are in the rehearsal area with a sharpened pencil in your hand and your script opened to the scene called.
2. Be in appropriate rehearsal attire (i.e. DANCE CLOTHES WHEN NECESSARY, REHEARSAL SKIRTS AND/OR SHOES, etc.)
3. Once something is taught, it is up to the performer to make sure that the information is retained. Yes we will review, but we cannot review everything every time. If a rehearsal is missed, **it is up to the performer** to get with another performer to learn the information that was taught.
4. Lines are to be memorized by the due dates.

5. Proper Rehearsal Etiquette must be maintained. If you are disruptive during the rehearsal process, you may be asked to leave. If you are asked to leave, you may not be included in whatever was rehearsed. If you continue to be asked to leave you may be removed from the company.
6. If you are early, you are on time; if you are on time you are late. If you are late, you are not respecting the company's time.
7. (3) tardies = (1) unexcused absence. Any tardy over (3) may result in expulsion from the cast and/or crew
8. You are expected to maintain good grades while working on the production. If grades persist at below-average levels, you may be removed from the show. UIL No Pass No Play will be in effect.

Hours:

1. **Hour Sheets** – All members of the company should maintain an hour sheet for work done outside of class time for the production company. This includes any rehearsal, work session, or service outside of the regular class day. A director or Stage Manager must initial each daily entry of hours.
2. **Hour Tallies** – Each quarter, the Secretary will collect all hour sheets, tally the hours, and post a total for each company member.
3. **Hour Totals** – Totals are necessary for students registered in International Thespian Society. Contact Mr. Hardaway for further details about this.

 Please return this form to Mr. Poynor (physically or electronically poynor@ltidschools.org) by 10/30

I realize that I will be given responsibilities that will be difficult or impossible for someone else to assume at the last minute and that other people will be depending on me. I will respect the trust placed in me. I have examined the rehearsal schedule and I will come to all rehearsals for which I am called and all Tech Rehearsals and Performances.

Student Printed Name

Student signature

Date

Parent witness

Date

